

The Workshop Meeting of the Borough of Butler Mayor and Council was opened by Mayor Martinez who indicated that the meeting was being held in compliance with the Open Public Meetings Act having been duly advertised and posted in Borough Hall and on the Borough Website.

ROLL CALL

PRESENT: Mayor Martinez, Councilman Calvi, Councilman Guzman, Councilman Meier, Councilwoman Orcutt, Councilman Piccirillo and Council President Verdonik

ALSO PRESENT: Matthew Guilder, Borough Administrator; Christopher Woods, Office of the Borough Attorney and Brandi Greco, Borough Clerk.

RESOLUTION(S)

R 2025-39 Consent Agenda*

Moved: Verdonik Second: Orcutt
All in favor

- *2025-40 Resolution Authorizing Re-appointment of Municipal Judge
- *2025-41 Resolution Authorizing on Interlocal Service Agreement for court services
- *2025-42 Resolution Appointing CFO
- *2025-43 Resolution Authorizing Hiring of P/T Dispatcher
- *2025-44 Resolution Awarding Bids for Electric Supplies

R 2025-45 Resolution Releasing Dell-Kinnelon Butler Lots, LLC from Performance Guarantee and Accepting Maintenance Bond.

Moved: Orcutt Second: Piccirillo
Voted Aye: Calvi, Guzman, Meier, Orcutt, Piccirillo, Verdonik
Voted Nay: None
Absent: None

Discussion – International Towing – Mrs. Greco stated they supplied all the trailing documents to complete their application. They want to be in the rotation this year and not an alternate. Being that our Ordinance states 3 permitted towers, we have to put them in the rotation. Police will provide feedback on reliability and availability. All were in favor to add on **Resolution 2025-46** authorizing the appointment..

Discussion – Cablevision Franchise – Renewal is due. We will need to introduce an Ordinance granting consent to operate in the Borough. Borough Attorneys have reviewed, made changes and approve introduction at next meeting.

Matthew Guilder said we will be introducing our Budget in March and requested to schedule committee meetings in advance of introduction. All have been scheduled. He also stated the water treatment plant project needs priority!

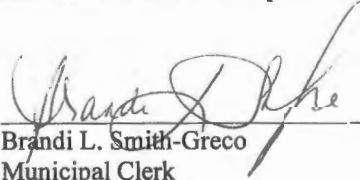
OPEN PUBLIC DISCUSSION

Mayor Martinez opened the meeting to the public at this time.
Seeing no one come forward to speak, a motion was made to close the public portion of the meeting.
Moved: Orcutt Second: Verdonik
All in favor

MOTION TO ADJOURN

Moved: Orcutt Second: Calvi
All in favor

ADJOURNMENT: 7:20 p.m.



Brandi L. Smith-Greco
Municipal Clerk
Adopted March 4, 2025

Ryan Martinez, Mayor

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-39**

RESOLUTION AUTHORIZING PASSAGE OF A CONSENT AGENDA

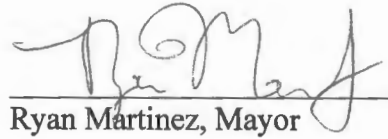
WHEREAS, the Borough Council of the Borough of Butler has reviewed the Consent Agenda consisting of various proposed Resolutions and/or Motions; and

WHEREAS, should any of the members of the Council request, an item may be removed from the Consent Agenda and considered in its normal sequence on the agenda.

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions and/or Motions on the Consent Agenda are hereby approved:

1. **2025-40 Resolution Authorizing Re-appointment of Municipal Judge**
2. **2025-41 Resolution Authorizing on Interlocal Service Agreement**
3. **2025-42 Resolution Appointing CFO**
4. **2025-43 Resolution Authorizing Hiring of P/T Dispatcher**
5. **2025-44 Resolution Awarding Bids for Electric Supplies**

Approved: February 4, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC


BOROUGH OF BUTLER
RESOLUTION R 2025-40

RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF
JOHN A. PAPAZZO AS MUNICIPAL COURT JUDGE

WHEREAS, the Borough Council of Butler is required to appoint a Municipal Court Judge, pursuant to N.J.S.A. 2B:12-4.

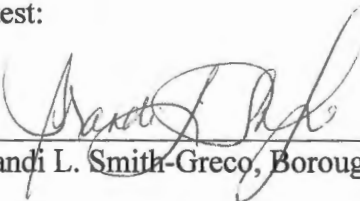
NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Butler, County of Morris, State of New Jersey that John A. Paparazzo., is hereby appointed as Municipal Court Judge for a three-year term beginning on January 1, 2025 and expiring on December 31, 2027.

Adopted: February 4, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, Borough Clerk

February 4, 2025

**BOROUGH OF BUTLER
RESOLUTION R 2025-41**

**RESOLUTION AUTHORIZING SIGNATURE ON INTERLOCAL SERVICE
AGREEMENT BETWEEN THE BOROUGH OF RIVERDALE AND THE
BOROUGH OF BUTLER FOR THE CONTINUED CONSOLIDATION OF
THEIR MUNICIPAL COURTS**

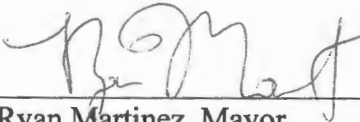
WHEREAS, the Borough of Butler desires to sign an agreement with the Borough of Riverdale authorizing an extension to the Interlocal Service Agreement for Municipal Court Services; and

WHEREAS, this contract originated on January 1, 2021; and is in compliance with N.J.S.A. 40:8A-1 et seq. (Interlocal Services Act); and

WHEREAS, the terms and conditions are set forth in the Agreement attached hereto.

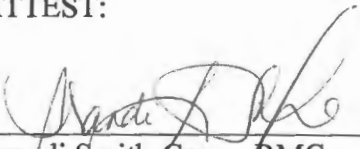
NOW, THEREFORE BE IT RESOLVED that the Mayor and Council approve signature on the Agreement.

Adopted: February 4, 2025



Ryan Martinez, Mayor

ATTEST:



Brandi Smith-Greco, RMC

Dated: February 4, 2025

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-42**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
MELISSA BERGER AS MUNICIPAL CFO**

WHEREAS, the Borough of Butler is in need of a Certified Municipal Finance Officer (CFO) due to the retirement of James Kozimor; and

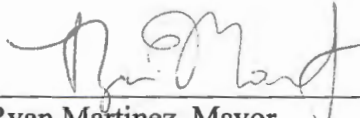
WHEREAS, the Borough has determined that Melissa Berger is the most qualified candidate to serve in the position of CFO and to assume all the duties thereto; and

WHEREAS, Melissa has successfully obtained the certification of Certified Municipal Finance Officer.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Butler do hereby authorize the appointment of Melissa Berger as Municipal CFO.

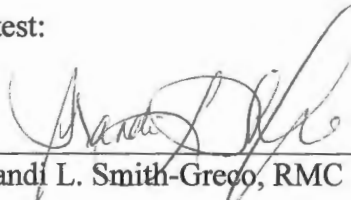
BE IT FURTHER RESOLVED the effective date of hire shall be January 2, 2025, and Melissa shall receive an annual compensation of \$135,000.00.

Approved: February 4th, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-43**

APPOINTMENT OF PART-TIME DISPATCHER – SAMANTHA DEFINA

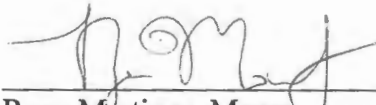
WHEREAS, the Borough of Butler is in need of a part-time dispatcher to assist with dispatching services throughout the Borough; and

WHEREAS, the Borough of Butler Chief of Police Scott Riker and Borough Administrator Matthew Guildler have recommended that the Borough hire Samantha DeFina as a part-time dispatcher.

BE IT THEREFORE RESOLVED, that the Mayor and Council of the Borough of Butler do hereby authorize the appointment of Samantha DeFina as a part-time dispatcher; and,

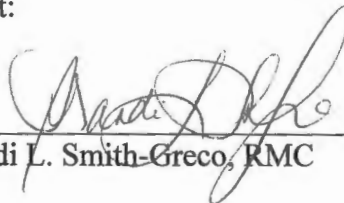
BE IT FURTHER RESOLVED that Samantha DeFina’s effective hire date shall be February 4, 2025, and per the Borough of Butler blue-collar salary scale shall receive compensation of \$24.25 per hour.

Approved: February 4th, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC

BOROUGH OF BUTLER
RESOLUTION NO. R 2025-44

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF BUTLER
AWARDING BIDS FOR ELECTRIC SUPPLIES

WHEREAS, the Borough of Butler has allocated funds for the purchase of Electric Supplies; and

WHEREAS, sealed bids were received on January 30, 2025; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purchases; and

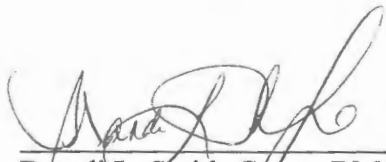
WHEREAS, the bids have been reviewed by Borough Attorney Robert Oostdyk and Electric Superintendent Jeff Ricker regarding the qualification of bidders and conformity with specifications; and

WHEREAS, it is the recommendation of Matthew Guilder, Borough Administrator, that the following contracts be awarded:


- Altec Supply, 210 Inverness Center Dr., Birmingham AL 35242
- Wesco/Anixter, Inc., 14198 Sussex Hwy, Greenwood, DE 19950
- Stuart C. Irby, 1902 County Road 57, Fulton, NY 13069
- E L Flowers & Associates, 113 Main St, Sturbridge, MA 01566

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Butler that the Mayor and Borough Clerk are hereby authorized to sign all necessary contracts regarding the above purchases.

Adopted: February 4, 2025



Brandi L. Smith-Greco, RMC



Ryan Martinez, Mayor

Dated: February 4, 2025

BOROUGH OF BUTLER**RESOLUTION 2025-45****RESOLUTION RELEASING DELL-KINNELON BUTLER LOTS, LLC FROM PERFORMANCE GUARANTEE AND ACCEPTING MAINTENANCE BOND**

WHEREAS, Dell-Kinnelon Bulter Lots, LLC, the developers of property known as Block 23.01 Lot 4 and Block 10202 Lot 101, has, pursuant to N.J.S.A. 40:55D-53, the Municipal Land Use Law, notified the Borough that certain improvements have been completed and have requested to be released from liability under the Performance Guarantee being held by the Borough; and

WHEREAS, the Borough Engineer has inspected all improvements of which such notice has been given and has recommended the release of the Performance Guarantee covering such improvements; and

WHEREAS, a maintenance bond is required as a condition of the release of the performance guarantee and has been submitted by the Developer and reviewed by the Borough Attorney.

WHEREAS, the Borough Council has reviewed the recommendation of the Borough Engineer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Butler, in the County of Morris and State of New Jersey, as follows:

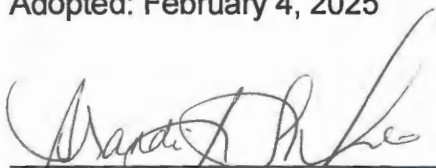
Section 1. The Borough of Butler releases Dell-Kinnelon Butler Lots, LLC from liability under the Performance Guarantee posted in conjunction with the development of Block 23.01 Lot 4 and Block 10202 Lot 101, and the Clerk is authorized and directed to release the following Performance Guarantee being held by the Borough:

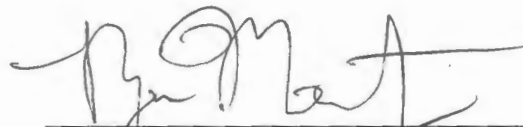
- Performance Surety Bond Number 53944 issued by Service Insurance Company and dated February 21, 2023 in the amount of \$15,248.00
- Performance Surety Bond Number 53943 issued by Service Insurance Company and dated February 21, 2023 in the amount of \$14,470.00

Section 2. Maintenance Bond 61231 issued by Service Insurance Company on December 19, 2024 for a two year period is hereby accepted

Section 3. The Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the developer.

Adopted: February 4, 2025


 Brandi Greco, Borough Clerk


 Ryan Martinez, Mayor

CERTIFICATION

I hereby certify that I, the undersigned, am the Borough Clerk of the Borough of Butler, County of Morris, State of New Jersey, and I hereby certify that the foregoing Resolution is a true copy of a resolution adopted by the Borough Council of the Borough of Butler at a regular meeting held on Feb. 4, 2025

**BOROUGH OF BUTLER
RESOLUTION R 2025-46**

**RESOLUTION OF THE BUTLER MAYOR AND COUNCIL
APPOINTING FINAL BOROUGH TOWER FOR THE YEAR 2025**

WHEREAS, the Mayor and Council reviewed applications from three (3) towers to tow for the Borough for 2025; and

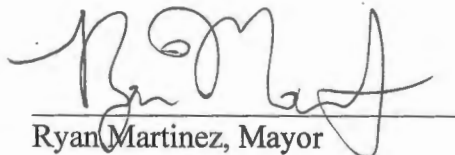
WHEREAS, the applications have been reviewed by Police Chief, Scott Ricker and Borough Attorney Robert Oostdyk; and

WHEREAS, International Auto Body has provided the trailing documentation requested by the Borough Attorney that was missing from the original application.

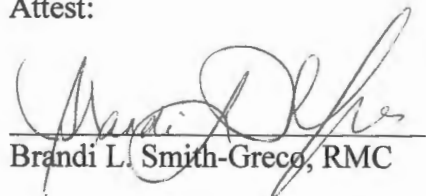
NOW, THEREFORE, BE IT RESOLVED that the following tower is the third authorized tower for the Borough of Butler for the year 2025:

International Auto Body, 3 Laurel Street, Butler, NJ 07405

Adopted: February 4, 2025


Ryan Martinez, Mayor

Attest:


Brandi L. Smith-Greco, RMC